



College of Opticians of BC – Annual General Meeting 2018 **(DRAFT MINUTES)**

Meeting Date, Time & Venue:

Sunday, November 4, 2018

4:10pm - 5:00pm

Pacific Gateway Hotel, Richmond, BC

Meeting called by David McGowan, Chair

Board Members:

David McGowan

Raheem Savja

Kim McEachern

Rajbinder Mann

Yvonne Ryder

Administration:

Lisa Bannerman (Registrar/Executive Director)

Christopher Dodge (Program Manager)

Meagan Marsh (Program Manager)

Victoria Spooner (Registration Manager)

Guests:

Keon Kwan (Appointed Auditor)

Number of Registrants Online and in Attendance:

~250

Regrets:

Stephanie Weir

Diana Skoglund (Public Appointee)

Peter Luongo (Public Appointee for the Board - awaiting reappointment)

OUR VISION

Better health through excellence in opticianry regulation to ensure safe quality vision care for all.

OUR MISSION

Regulating opticians in the public interest. We set and enforce standards and promote best practices for vision care in BC.

OUR CORE VALUES

Integrity Ethical & Fair

Transparent Accountable

Relational Collaborative

Innovative



Call to Order	1. Call to Order This meeting was called to order at 4:10pm.	David McGowan
Chair's Remarks	2. Introductions Mr. McGowan introduced the Board members and staff in attendance.	David McGowan
Adoption of the Agenda	3. Adoption of Agenda & Rules of Order (Decision) Motion – Be it resolved: That the agenda for the Annual General Meeting on November 4, 2018 be adopted.	David McGowan
Approval of Minutes	4. Approval of Minutes from Annual General Meeting on October 22, 2017 (Decision) Motion – Be it resolved: That the minutes for the Annual General Meeting on October 22, 2017 be approved.	David McGowan
Chair's Report	5. Chair's Report Mr. McGowan spoke about his time as Board Chair, and the changes that have occurred in his time on the Board. This included the COBC relocation, and the successful transitioning of Registrars.	David McGowan
Registrar's Report	6. Registrar's Report Ms. Bannerman spoke about Professional Collaboration, and her transition to the role of Registrar at the COBC. She also discussed the idea of Right-Touch Regulation, and how it plays an important role in the ever-changing landscape of regulation.	Lisa Bannerman



Key Accomplishments	<p>7. Key Accomplishments</p> <p>Ms. McEachern shared some key accomplishments of the College from the past year, including the updated Continuing Competency Program; work on being more relational; improvements to the database and website; and changes to the PLAR process.</p>	Kim McEachern
Financial Statements	<p>8. Finance & Audit Committee Annual Report (Decision)</p> <p>Motion – Be it Resolved:</p> <p>That the auditor’s report is adopted as presented.</p>	Keon Kwan
Solutions Session	<p>9. Solutions Session</p> <p>Ms. Mann introduced the session and invited the attendees to participate online:</p> <p>Questions:</p> <p>1. How can opticians benefit from professional collaboration? Some of the answers given by registrants: -Better patient care -Updating knowledge -Sharing costs, ideas</p> <p>2. What does “patient-centred care” mean to you? Some of the answers given by registrants: -Better efficiency -Patient trust -Focused, individual care</p> <p>3. What is the biggest obstacle opticians face that limits or prevents collaboration? Some of the answers given by registrants: -Time -Competition -Lack of communication</p>	Raj Mann



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Announcements	10. Announcements Mr. McGowan reminded attendees of the 2018 election for the Board and announced the names of the nominees. He also advised of the voting dates, and of the other vacancy yet to be filled.	David McGowan
Board Appreciation	11. Board Appreciation Mr. Savja acknowledged the work of 3 outgoing Board members – Ms. Weir, Ms. Skoglund, and Mr. McGowan – thanking them on behalf of the Board for their hard work and commitment.	Raheem Savja
Adjournment	14. Adjournment The meeting was called to adjourn at 4:50pm.	David McGowan

David McGowan
Chair