

College of Opticians of BC – Board Meeting (APPROVED MINUTES)

Meeting Date & Time:

Sunday, August 12, 2018
9:00am - 4:30pm

Meeting Venue:

COBC Office, 2855 Arbutus Street, Vancouver, BC

Meeting called by David McGowan, Chair

Board Members:

David McGowan
Stephanie Weir
Raheem Savja
Kim McEachern
Rajbinder Mann
Yvonne Ryder
Diana Skoglund (Public Appointee), via videoconference

Administration:

Lisa Bannerman (Registrar/Executive Director)
Christopher Dodge (Program Manager)
Meagan Marsh (Program Manager)

Guests:

Pietro Luongo (Public Appointee for the Board - awaiting reappointment)
Maureen Baird (Legal Counsel)

Regrets:

Victoria Spooner (Registration Manager)

OUR VISION

Better health through excellence in opticianry regulation to ensure safe quality vision care for all.

OUR MISSION

Regulating opticians in the public interest. We set and enforce standards and promote best practices for vision care in BC.

OUR CORE VALUES

Integrity
Ethical & Fair
Transparent
Accountable
Relational
Collaborative
Innovative

Item Number	1. Call to Order This meeting was called to order at 9:13am	David McGowan
Adoption of the Agenda	2. Adoption of Agenda for August 12, 2018 meeting (Decision) Motion – Be it resolved: That the agenda for the Board meeting on August 12, 2018 be adopted.	David McGowan
Conflict of Interest Declaration	3. Conflict of Interest Declaration No conflict of interest was declared.	David McGowan
Approval of Minutes	4. Approval of Board Minutes from April 22, 2018 meeting (Decision) Motion – Be it resolved: That the minutes for the Board meeting on April 22, 2018 be approved.	David McGowan
New Business	5. Approval of Non-Voting Participant (Decision) Motion – Be it resolved: That the Board approves the participation of Peter Luongo, in a non-voting capacity, in the discussion of all agenda items.	David McGowan
Unfinished Business	6. Strategic Plan Review The Board reviewed the updated action items that resulted from the strategic planning session in April and discussed the re-prioritization of other action items. Staff will update the document further as a result.	Lisa Bannerman
New Business	7. National Meeting – Spring 2018 Ms. Bannerman updated the Board on items from the National Meeting, including a national refracting strategy; NACOR initiatives such as the implementation of new bridging courses; competency review; and the upcoming OAC education day. The Board also discussed a recent news article from the Competition Bureau about contact lens internet sales in Ontario and the lawsuit against Essilor.	Lisa Bannerman

Unfinished Business	<p>8. Relational Regulation</p> <p>Ms. Marsh updated the Board on the action plan to accomplish more College relational goals, including further education to registrants about the difference between the COBC and the OAC.</p>	Meagan Marsh
Unfinished Business	<p>9. Projects Update (Decision)</p> <p>Mr. Dodge updated the Board on the progress of the new Continuing Competency Program and discussed the QA Framework document from the BC Health Regulators. Ms. Bannerman updated the Board on the recent collaboration between COBC, OAC-BC Chapter, BC Doctors of Optometry, and College of Optometrists.</p> <p>Motion - Be it resolved:</p> <p>That the Board unanimously endorses the BCHR's QA Framework principles.</p>	Chris Dodge & Lisa Bannerman
Committee Reports	<p>10. Committee Reports:</p> <p>Patient Relations Committee Report</p> <p>Quality Assurance Committee Report</p> <p>Inquiry Committee Report</p> <p>Registration Committee Report</p> <p>Ms. Marsh presented the statistics for both Registration and Inquiry and the Board provided feedback on which further information would be useful to report and track moving forward.</p>	Meagan Marsh
LUNCH		
In-Camera	<p>11. In-Camera session</p> <p>Minutes from the In-Camera session are filed as "Board Meeting In-Camera Minutes - Aug. 12, 2018".</p>	David McGowan

New Business	<p>12. Financial Statements Report (Decision)</p> <p>Ms. Weir updated the Board on the balance sheet and budget vs. actuals, as of July 24, 2018.</p> <p>Motion – Be it resolved:</p> <p>That the Board reappoint Keon Kwan as the auditor for the next fiscal year.</p>	Stephanie Weir
Reports	<p>13. Registrar’s Report (Verbal Report)</p> <p>Ms. Bannerman updated the Board on her upcoming goals for the remainder of the year.</p>	Lisa Bannerman
Adjournment	<p>14. Adjournment</p> <p>The meeting was called to adjourn at 4:31pm.</p>	David McGowan