

College of Opticians of BC – Board Meeting (APPROVED MINUTES)

Meeting Date & Time:

Sunday, November 4, 2018
9:00am - 4:00pm

Meeting Venue:

Pacific Gateway Hotel, Richmond, BC

Meeting called by David McGowan, Chair

Board Members:

David McGowan
Stephanie Weir
Raheem Savja
Kim McEachern
Rajbinder Mann
Yvonne Ryder

Administration:

Lisa Bannerman (Registrar/Executive Director)
Christopher Dodge (Program Manager)
Meagan Marsh (Program Manager)
Victoria Spooner (Registration Manager)

Guests:

Joe Gallagher (First Nations Health Authority)
Janene Erickson (First Nations Health Authority)
Katie Skelton (First Nations Health Authority)
Robert Dalton (Optician's Association of Canada)

Regrets:

Diana Skoglund (Public Appointee)
Peter Luongo (Public Appointee for the Board - awaiting reappointment)

OUR VISION

Better health through excellence in opticianry regulation to ensure safe quality vision care for all.

OUR MISSION

Regulating opticians in the public interest. We set and enforce standards and promote best practices for vision care in BC.

OUR CORE VALUES

Integrity Ethical & Fair
Transparent Accountable
Relational Collaborative
Innovative

Call to Order	<p>1. Call to Order</p> <p>This meeting was called to order at 9:04am</p>	David McGowan
Adoption of the Agenda	<p>2. Adoption of Agenda for November 4, 2018 meeting (Decision)</p> <p>Motion – Be it resolved:</p> <p>That the agenda for the Board meeting on November 4, 2018 be adopted.</p>	David McGowan
Conflict of Interest Declaration	<p>3. Conflict of Interest Declaration</p> <p>No conflict of interest was declared.</p>	David McGowan
Approval of Minutes	<p>4. Approval of Board Minutes from August 12, 2018 meeting (Decision)</p> <p>Motion – Be it resolved:</p> <p>That the minutes for the Board meeting on August 12, 2018 be approved.</p>	David McGowan
Unfinished Business	<p>5. Strategic Plan Review</p> <p>The Board reviewed the updated action items that were added to the Strategic Plan in August and discussed which items should be prioritized. Staff will update the document further as a result and take steps to initiate items of priority.</p>	Lisa Bannerman
New Business	<p>6. National Meeting Update</p> <p>Ms. Bannerman updated the Board on items from the National Meeting, including: the PART website; the implementation and current challenges with the new bridging courses; the planning of revised competencies; and changes within the OCC.</p>	Lisa Bannerman
Unfinished Business	<p>7. Indigenous Cultural Safety & Humility - Presentation by FNHA</p> <p>Joe Gallagher of FNHA presented some background on the importance of Indigenous Cultural Safety, and fostered discussion with the Board about different steps to take in starting a plan for the College.</p>	Joe Gallagher

New Business	<p>8. Optician’s Association of Canada (OAC) – Presentation</p> <p>Robert Dalton presented information about the OAC to the Board; provided details on how the OAC plans to increase their presence in BC to better support opticians; and spoke about the OAC’s decision to part ways with the Optician’s Council of Canada.</p>	Robert Dalton
LUNCH		
In-Camera	<p>9. In-Camera session</p> <p>Minutes from the In-Camera session are filed as “<i>Board Meeting In-Camera Minutes - Nov. 4, 2018</i>”.</p>	David McGowan
New Business	<p>10. Per diem Policy Review (Decision)</p> <p>Ms. Marsh and Ms. Bannerman presented the current per diem amounts to the Board, who then discussed changes to several items in the policy.</p> <p>Motion – Be it resolved:</p> <p>That the following items be updated immediately on the per diem policy: Examiner rate = \$250/full day, \$125/half day PLAR rate = \$250/full day, \$125/half day Inspector rate = \$30/hour Meal allowance = \$65/day</p> <p>Other potential changes require an analysis of the budget and will be brought back to the Board in early 2019.</p>	Meagan Marsh & Lisa Bannerman
Unfinished Business	<p>11. Projects Update</p> <p>Mr. Dodge updated the Board on the progress of the new Continuing Competency Program; Ms. Marsh updated the Board on a Relational Regulation survey currently under way; and Ms. Bannerman updated the Board on recent considerations for Harmonized Licensing.</p>	Chris Dodge, Meagan Marsh, & Lisa Bannerman

Committee Reports	<p>12. Committee Reports:</p> <p>Patient Relations Committee Report</p> <p>Quality Assurance Committee Report</p> <p>Inquiry Committee Report</p> <p>Registration Committee Report</p> <p>Ms. Marsh presented statistics to the Board, for both Inquiry and Registration.</p>	Meagan Marsh
New Business	<p>13. Financial Statements Report</p> <p>Ms. Weir updated the Board on the balance sheet and budget vs. actuals, as of September 30, 2018.</p>	Stephanie Weir
Reports	<p>13. Registrar’s Report (Verbal Report) (Decision)</p> <p>Ms. Bannerman discussed ideas with the Board on Indigenous Cultural Safety planning, and possible new dates for 2019 Board Meetings. There was also discussion about Board member appointments and filling current Board vacancies.</p> <p>Motion – Be it resolved:</p> <p>That the Board appoints Peter Luongo as a Public Member to the COBC Board, as of January 1, 2019.</p>	Lisa Bannerman
Adjournment	<p>14. Adjournment</p> <p>The meeting was called to adjourn at 3:18pm.</p>	David McGowan