



Policy on Duplicate Registration Certificates

The guidelines on duplicate registration certificates act to ensure the proper use of the title of “optician.”

Policy

Each registrant is held responsible for the fitting and dispensing of eyewear at their respective dispensaries. A registrant can only physically attend one dispensary at a time, but may work at multiple locations.

Secondary certificates will not be issued for use at a secondary dispensary. Opticians who work in more than 1 location should carry their certificate to the secondary location.

Replacement Certificates:

Situations where duplicate certificates will be issued:

Change of Name: a registrant would return original certificate to the College, and pay a printing fee(s) for new certificate(s).

Lost certificate: a registrant would sign an affidavit to assure that the certificate was lost, and pay printing fee for certificate.

Damaged certificate: a registrant would sign an affidavit to declare that the certificate was lost, and pay printing fee for certificate.