



COLLEGE of OPTICIANS OF BRITISH COLUMBIA

a B.C. Health Regulator

Pre-authorized Payment Agreement: Renewal of Registration

Complete this form to begin a pre-authorized payment plan to complete the *next* year's renewal fee in 4 payments throughout the year, rather than 1 payment in March. This is a quarterly *pre-payment* plan for the following licensing year.

1. Registrant Information

First Name _____ Last Name _____ Registration Number _____

2. Registration Details and Fees

License Type	Quarterly Fee	Total Yearly Fee
Dispensing Optician	\$115	\$460
Refracting Optician	\$127.50	\$510
Dispensing Optician and Contact Lens Fitter	\$127.50	\$510
Refracting Optician and Contact Lens Fitter	\$137.50	\$550

Payments will be charged quarterly on **June 30th, September 30th, December 31st and March 31st**

A one-time administrative fee of **\$8.00** will be assessed for all participating registrants.

3. Credit Card Information and Payment Details:

I authorize the College of Opticians of BC (COBC) to charge the credit card below in equal amounts with the sum of those amounts totaling the full registration fee for renewal of my registration with the COBC. I also authorize the COBC to charge a one-time administrative fee of **\$8.00** from my credit card.

Visa MasterCard Name on Credit Card _____

Expiry Date# ____ / ____ Credit Card# _____

Credit Card Holder Signature _____ Date _____

(By signing, you authorize the COBC to collect the fees as stated above)

An official receipt from the COBC will be issued once the registration fee is paid in full.

4. Insufficient Funds: COBC staff will contact registrants for payments that cannot be completed successfully.

5. Cancellation and Refund: Registrants may cancel their pre-authorized agreement at any time using the "Cancellation Form: Pre-Authorized Payment Agreement." Registrants who cancel their pre-authorized payment will be refunded the amount collected by the COBC under the agreement, minus the \$8.00 administrative fee. The refund will be returned to the same credit card used under this agreement.

6. Change of Status: In the case of changes to practicing or non-practicing status, registrants may request to change this agreement to reflect the new status renewal fee, or cancel the pre-authorized agreement.

7. Enrolment and Eligibility: Enrolment is **due by April 30th** of every year. The program aims to benefit **all** registrants who wish to spread their payments throughout the year and not pay a lump sum fee during renewal period. Registrants are responsible for ensuring that their payment information is current and in good standing. COBC reserves the right to review eligibility of registrants based on their payment performance.

Registrant Signature _____ Date _____