



College of Opticians of BC – Annual General Meeting 2021 **(APPROVED MINUTES)**

Meeting Date, Time & Venue:

Wednesday, November 3, 2021

1:00pm - 2:00pm

via Zoom

Meeting called by Peter Luongo, Chair

Board Members:

Raheem Savja

Kim McEachern

Sue Randhawa

Karl Chua

Peter Luongo

Erik Bucaneg

Barbara Larkin

Piotr Majkowski

Martin Semaniuk

Administration:

Lisa Bannerman (Registrar/Executive Director)

Madeline Neufeld (Manager of Registration)

Meagan Marsh (Manager of Inquiry and Discipline)

Christopher Dodge (Deputy Registrar/Manager of Quality Assurance)

Guests:

Jade Tien (Auditor)

Number of Registrants Online:

~25

OUR VISION

Better health through excellence in opticianry regulation to ensure safe quality vision care for all.

OUR MISSION

Regulating opticians in the public interest. We set and enforce standards and promote best practices for vision care in BC.

OUR CORE VALUES

Integrity Ethical & Fair

Transparent Accountable

Relational Collaborative

Innovative



Call to Order	1. Call to Order & Land Acknowledgement This meeting was called to order at 1:02pm.	Peter Luongo
Chair's Remarks	2. Introductions Mr. Luongo introduced the other Board members to attendees.	Peter Luongo
Adoption of the Agenda	3. Adoption of Agenda (Decision) <u>Motion</u> – Be it resolved: <ul style="list-style-type: none">• That the agenda for the Annual General Meeting on November 3, 2021, be adopted.	Peter Luongo
Chair's Report	4. Chair's Report Mr. Luongo spoke about the creation of a Governance Working Group at the COBC, reminded attendees of the government's intention to modernize regulation through regulatory reform, and thanked registrants, staff, and the Registrar for navigating a challenging year.	Peter Luongo
Registrar's Report	5. Registrar's Report Ms. Bannerman informed attendees on work being done to update the Standards of Practice, spoke about the recent bylaw amendment package that was submitted, and advised of improvements to the PLAR process, recently completed with the help of a government grant. Attendees were also quizzed on their knowledge of automated refracting and informed of the development of new tools to assist in this area.	Lisa Bannerman
Financial Statements	6. Auditor's Report Ms. Tien presented the Financial Statements, going over certain items in detail, and encouraged attendees to follow up with any questions.	Jade Tien



Report	6. Strategic Plan Mr. Luongo updated attendees on the COBC's new strategic plan starting in 2022, going over each of the new, high-level strategic goals: Collaboration, Cultural Safety, Registrant Engagement, Operational Efficiency, and Public Accountability.	Peter Luongo
Report	7. Indigenous Cultural Safety & Humility Ms. McEachern updated attendees on COBC's work in Indigenous Cultural Safety & Humility in 2021. This included mandatory ICSH training for all staff, Board, and Committee members, incorporating ICSH into the new strategic plan, and participating in a joint apology and ceremony with other health regulators. She also advised registrants that an education toolkit was in development for healthcare professionals in BC to establish and support ICSH competencies. She also encouraged registrants to seek out ICSH learning, and to incorporate it into their practice, as well as their Continuing Competency Program (CCP).	Kim McEachern
Announcements	8. Announcements Mr. Luongo advised attendees of the current Board vacancy, and encouraged any interested parties to contact the COBC for consideration. Mr. Luongo also encouraged registrants to consider joining COBC Committees, stressing the importance of the work and welcoming new volunteers to get involved.	Peter Luongo
Board Appreciation	9. Committee & Board Appreciation Mr. Luongo, Ms. Bannerman, and Mr. Savja acknowledged the work of outgoing Committee & Board members, thanking them on behalf of the Board and staff for their hard work and commitment.	Peter Luongo, Lisa Bannerman & Raheem Savja
Adjournment	10. Adjournment The meeting was called to adjourn at 2:02pm.	Peter Luongo



Peter Luongo
Board Chair