

College of Opticians of BC – Board Meeting (APPROVED)

Meeting Date & Time:

Sunday, April 22th, 2018

9:00am - 5:00 pm

Meeting Venue

COBC Office, 2855 Arbutus Street, Vancouver, BC

Meeting called by David McGowan, Chair

Board Members:

David McGowan

Stephanie Weir

Raheem Savja

Kim McEachern

Rajbinder Mann

Yvonne Ryder

Diana Skoglund (Public Appointee)

Administration:

Connie Chong (Registrar/Executive Director)

Christopher Dodge (Program Manager)

Meagan Marsh (Program Manager)

Victoria Spooner (Registration Manager)

Guests:

Pietro Luongo (Public Appointee for the Board - awaiting reappointment)

Lisa Bannerman (Incoming Registrar)

OUR VISION

Professionals ensuring safe, quality vision care for all.

OUR MISSION

Regulating qualified competent Licensed Opticians in the public interest.

OUR CORE VALUES

1. **Professional:** ensuring our registrants fulfill the standards of practice and code of ethics.
2. **Innovative:** constantly improving opticianry competencies and increasing of technological advancements.
3. **Safety:** ensuring registrants deliver quality, safe vision care.
4. **Integrity:** honest, credible, and practice integrity.
5. **Dedicated:** passionately committed to vigilant regulation of vision care services.

Item Number	1. Call to Order This meeting was called to order at 9:01am	David McGowan
Adoption of the Agenda	2. Adoption of Agenda for April 22, 2018 meeting (Decision) Motion – Be it resolved: That the agenda for the Board meeting on April 22, 2018 be adopted.	David McGowan
Conflict of Interest Declaration	3. Conflict of Interest Declaration No conflict of interest was declared.	David McGowan
Approval of Minutes	4. Approval of Board Minutes from February 18, 2018 meeting (Decision) Motion – Be it resolved: That the minutes for the Board meeting on February 18, 2018 be approved.	David McGowan
Unfinished Business	5. Strategic Plan Review The Board reviewed the Strategic Plan and identified the need to update the document further with the Key Success Measures previously discussed. The Board also indicated a need to re-prioritize items as changes continue in 2018.	Connie Chong
Unfinished Business	6. Relational Regulation Goals The Board discussed which goals to prioritize for 2018, how to measure the success of those goals, and what resources might be needed to assist.	Connie Chong
New Business	7. Professional Regulation Model The Board discussed the current regulation model, the many changes that are happening in regulation, and provided thoughts on how best to prepare for change that comes.	Connie Chong
Unfinished Business	8. New Competencies The Board provided their thoughts on changes within opticianry, and how to ensure that information about the patient experience is being gathered.	Lisa Bannerman

New Business	9. National Organizations The Board discussed the importance of the national organizations working together in a positive and collaborative way, and the risks if they do not.	Lisa Bannerman
Unfinished Business	10. Indigenous Cultural Safety & Humility Plan The Board discussed possible needs and resources for next steps in creating an Indigenous Cultural Safety & Humility Plan.	Meagan Marsh
LUNCH		
New Business	11. International Labour Mobility The Board discussed issues with the current labour mobility process and any potential areas for improvement.	Lisa Bannerman
New Business	12. Recognition of NAIT Refracting (Decision) The Board discussed a report from NACOR, which sought a decision from the Board to either reject or approve the accreditation of a stand-alone refracting course by NAIT. Motion - Be it resolved: That the refracting course by NAIT be approved as presented by NACOR.	Chris Dodge
Unfinished Business	13. New Bylaw Implementation The Board discussed considerations and potential needs for implementing the updated bylaws.	Lisa Bannerman
New Business	14. QA Across Canada The Board deliberated on the possible implications of differing QA programs across Canada, and the importance of consistent programming.	Chris Dodge
New Business	15. NACOR Strategic Plan The Board reviewed NACOR's updated strategic plan and provided suggestions on seeking additional information.	Lisa Bannerman

Reports	16. Project Updates Ms. Chong updated the Board on the practicum simulation project; Mr. Dodge provided a progress update on the new Continuing Competency Program; Ms. Marsh updated the Board on development of the professional boundaries program; and Ms. Spooner provided an update on 2018 renewals and the registration process. Ms. Chong also updated the Board on the recent collaboration between COBC and OAC-BC Chapter.	Connie Chong, Chris Dodge, Meagan Marsh, Victoria Spooner
Committee Reports	17. Committee Reports 17.1 Quality Assurance Committee Report 17.2 Registration Committee Report 17.3 Inquiry Committee Report	David McGowan
New Business	18. Financial Statements Report Ms. Weir updated the Board on the balance sheet and budget vs. actuals, as of January 31, 2018.	Stephanie Weir
In-Camera	19. In-Camera session Minutes from the in-camera session are filed as “Board Meeting In-Camera Minutes - Apr. 22, 2018”.	David McGowan
Adjournment	20. Adjournment The meeting was called to adjourn at 4:37pm.	David McGowan