

# **College of Opticians of BC – Board Teleconference Meeting**

## **(APPROVED MINUTES)**

### **Meeting Date & Time:**

Monday, March 30, 2020  
6:30pm - 7:30pm

### **Meeting Venue:**

Via Teleconference

Meeting called by Peter Luongo, Chair

### **Board Members:**

Peter Luongo  
Raheem Savja  
Sue Randhawa  
Raj Mann  
Barbara Larkin  
Piotr Majkowski  
Kim McEachern

### **Administration:**

Lisa Bannerman (Registrar/Executive Director)

### **Regrets:**

Martin Semaniuk  
Erik Bucaneg

### **OUR VISION**

Better health through excellence in opticianry regulation to ensure safe quality vision care for all.

### **OUR MISSION**

Regulating opticians in the public interest. We set and enforce standards and promote best practices for vision care in BC.

### **OUR CORE VALUES**

Integrity	Ethical & Fair
Transparent	Accountable
Relational	Collaborative
Innovative	

Call to Order	<b>1. Call to Order</b> This meeting was called to order at 6:32pm	Peter Luongo
Adoption of the Agenda	<b>2. Adoption of Agenda for March 30, 2020 teleconference meeting (Decision)</b> <u>Motion</u> – Be it resolved: <ul style="list-style-type: none"> <li>That the agenda for the Board meeting on March 30, 2020 be adopted.</li> </ul>	Peter Luongo
New Business	<b>3. Review of Registration Committee Policies (Decision)</b> <p>The Registrar provided the Board with some background on the policy and its previous revisions. The Board Chair provided additional information on some recent work by the Registration Committee to finalize the proposed changes. The Board discussed some formatting and language issues.</p> <u>Motion</u> – Be it resolved: <ul style="list-style-type: none"> <li>That the draft Registration Committee policies be approved as presented.</li> </ul>	Peter Luongo
New Business	<b>4. Review of Legal Recommendations for Renewal during COVID-19</b> <p>The Registrar updated the Board on legal counsel's review and recommendations about renewal, which occurred after the Board's recent decision on the suspension of late fees. Given the wording around this in the current bylaws, it was suggested that the Board consider an amendment to their resolution. The Board also discussed the important balance of remaining financially responsible and helping registrants where possible. The Board would like to review the renewal numbers again in late April.</p> <u>Motion</u> – Be it resolved: <ul style="list-style-type: none"> <li>That for the March 31, 2020 annual renewal of registration only, the Board directs that instead of keeping renewal open until April 30<sup>th</sup> with the required payment of the late fee outlined in Schedule C of the bylaws, registrants will not cease to be registered as per Section 41(1) of the bylaws until April 30<sup>th</sup> with NO late fee imposed due to the COVID-19 pandemic.</li> </ul>	Lisa Bannerman

Unfinished Business	<b>5. Budget for 2021</b> <p>The Registrar discussed the need to again review the recently approved budget, given the financial repercussions of COVID-19. The budget will be reviewed at a meeting following the renewal period.</p>	Lisa Bannerman
Adjournment	<b>6. Adjournment</b> <p>The meeting was called to adjourn at 7:23pm.</p>	Peter Luongo